



Saltash Town Council

Konsel An Dre Essa



*The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk*

6 February 2026

Dear Councillor

I write to summon you to the **Meeting of Services Committee** to be held at the Guildhall on **Thursday 12th February 2026 at 6.30 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or via The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX.

Please note if Councillors have any questions on the business to be transacted at this meeting the Clerk must be notified **no later than 12 noon the day before the meeting.**

Yours sincerely,

PP S Burrows
Town Clerk / RFO

To:

Essa	Tamar	Trematon
A Ashburn R Bickford (Chairman) J Brady R Bullock L Mortimore P Samuels	S Gillies (Vice-Chairman) M Johns S Martin P Nowlan J Peggs J Suter	G McCaw S Miller B Samuels B Stoyel

Agenda

1. Health and Safety Announcements.
2. Apologies.
3. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
4. Public Questions - A 15-minute period when members of the public may ask questions of the Town Council.
Please note: Any member of the public requiring to put a question to the Town Council must do so by email or via The Guildhall **no later than 12 noon the day before the meeting.**

Members of the public are advised to review the Receiving Public Questions, Representations and Evidence at Meetings document prior to attending the meeting.
5. To receive and approve the minutes of the Services Committee held on 11 December 2025 as a true and correct record. (Pages 5 - 12)
6. To receive the Services Committee budget statement and consider any actions and associated expenditure. (Pages 13 - 20)
7. To consider Risk Management reports as may be received.
8. To receive and review the Services Committee's Business Plan Deliverables and consider any actions and associated expenditure. (Page 21)
9. To receive reports from the Service Delivery Department and consider any actions and associated expenditure.
 - a. Departmental Report; (Pages 22 - 34)
 - b. Grounds Maintenance Works; (Pages 35 - 50)
 - c. Work Request Log;
 - d. Vandalism and Anti-Social Behaviour Report;
 - e. Statutory and Mandatory Building Asset Checks. (Pages 51 - 57)
10. To receive Cornwall Council's Local Maintenance Partnership 2026-2027 and consider any actions and associated expenditure. (Pages 58 - 84)

11. To receive a report on GWR's Customer and Community Improvement Funds and consider any actions and associated expenditure. (Pages 85 - 87)
12. To receive a report on Longstone Depot lease and consider any actions and associated expenditure. (Pages 88 - 91)
13. To receive a report on the CCTV funding awarded and consider any actions and associated expenditure. (Pages 92 - 95)
14. To receive a report on the purchase of land at Pillmere and consider any actions and associated expenditure (Pages 96 - 98)
(Pursuant to Services held on 11.12.25 minute nr. 90/25/26)
15. To receive a report on Salt Bins and consider any actions and associated expenditure. (Pages 99 - 102)
16. To receive a report on signage improvements and consider any actions or associated expenditure. (Pages 103 - 117)
17. To receive a report on the Welfare Cabin and consider any actions and associated expenditure. (Pages 118 - 129)
18. To receive a report from the Christmas Lights Working Group and consider any actions and associated expenditure.
19. To receive a report from Saltash Environmental Action and consider any actions and associated expenditure. (Pages 130 - 131)
20. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
21. To consider any items referred from the main part of the agenda.
22. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
23. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

Date of Next Meeting; Thursday 16 April 2026 at 6.30pm